

# CHHATNA CHANDIDAS MAHAVIDYALAYA

## (Affiliated to Bankura University) THE OFFICE OF INTERNAL QUALITY ASSURANCE CELL

Academic Session: .....

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Date 23.03.22

### Notice for the Sixth IQAC Meeting Scheduled to be held at 15:00 Hours on 05.04.2022

It is hereby notified that the IQAC meeting is going to be held on **05.04.2022** at 15:00 hours in the staff room on the following agenda:

- 1. Preparing Class Routine
- 2. Maintain Daily Diary of teachers
- 3. Prepare Question for the internal Exam
- 4. Scheduling of the CAS Screening Committee Meeting.
- 5. Report on NAAC Preparation
- 6. Collection of Articles/ chapters from the Teachers
- 7. Miscellaneous

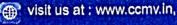
All the members are requested to kindly attend the fore-mentioned meeting and co-operate by providing your valuable suggestions.

Dated: 23.03.2022

12.03.22
IQAC Co-ordinator
IQAC Co-ordinator
Chhaha Chandidas Mahavidyalaya

#### Copy Forwarded to:

- 1. Dr. Sujay Sain, Teacher-in-Charge
- 2. Mr. Prasanta Kumbhakar, Assistant Professor in Bengali, IQAC Co-ordinator
- 3. Dr. Dolon Ray, Assistant Professor in English, Teacher Member
- 4. Mr. Nilanjan Chaki, Assistant Professor in History, Teacher Member
- 5. Mr. Dipanjoy Mukherjee, Assistant Professor in English, Teacher Member
- 6. Mr. Shyamal Roy, Alumni Member
- 7. Mr. Bikash Paladhi, Stake Holder Member
- 8. Dr. Rajendra Prasad Mondal, (Management) GB Member





Mob:



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Academic Session: .....

Ref. No. CCMV IGAC OF Med

Date 05.04.22

Minutes of the 6th IQAC Meeting

held on 05.04.2022 at 15:00 hours

The meeting started with a welcome address of the IQAC Co-ordinator. He read out the minutes of the previous IQAC Meeting, which were unanimously approved by all the members present.

- The IQAC Co-ordinator conveyed to all the members of the receipt of letters of prayer from Dr. Sujay Sain, Dr. Dolon Ray, and Nilanjan Chaki to initiate the processing of their CAS. CAS for promotion from Stage II to Stage III has been due since 20th March 2021 for Dr. Sujay Sain, and since 27th March for Dr. Dolon Ray. The CAS promotion from Stage I to Stage II forMr. Nilanjan Chaki has been due since 24th February 2022.
- Since 05.04.2022 there has been a change in college administration. The college Governing Body appointed Dr. Dolon Ray as the Teacher-in-Charge in place of Dr. Sujay Sain.
- The teachers are asked to submit their published articles or chapters. They are even asked to prepare departmental and individual routine within two months in agreement with the Master routine. Moreover, they are advised to prepare question papers for internal examination and maintain their daily diary as usual. All the documentations will be helpful during NAAC preparation.

IQAC Co-ordinator brought the meeting to an end by offering a vote of thanks to the present members. 05.04.22

#### Members Present:

1. Teacher-in-Charge- Dr. Sujay Sain, IQAC Chairperson

**IQAC** Co-ordinator Chhatna Chandidas Mahavidvalav

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2. Dr. Dolon Ray, Assistant Professor in English, Teacher Member 3. Mr. Nilanjan Chaki, Assistant Professor in History, Teacher Member Kilanjan Chaking Ch

4. Mr. Dipanjoy Mukherjee, Assistant Professor in English, Teacher Member D. Mukherjee

5. Mr. Shyamal Roy, Alumni Member shyamal Roy osioyil B. Paladhi

6. Mr. Bikash Paladhi, Stake Holder Member

7. Dr. Rajendra Prasad Mondal, (Management) GB Member

Rajendra mandal 8. Mr. Prasanta Kumbhakar, Assistant Professor in Bengali, IQAC Co-ordinator P. Kumbhakar



Mob:

